

**Minutes of Council Meeting
held in the Function Centre,
Bunjil Place, Narre Warren
Tuesday 2 April 2019**

Commenced at 6:30 pm

**Vision for the future Australia's
most liveable city.**

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Councillors Present:

Deputy Mayor Tim Jackson - Chairperson

Deputy Mayor Rosalie Crestani

Cr Sam Aziz

Cr Gary Rowe

Cr Wayne Smith BJ, JP

Cr Rex Flannery

In Attendance:

Glenn Patterson

Peter Fitchett

Sheena Frost

Jen Bednar

Steve Coldham

Holly De Kretser

Keri New

Kate Sieh

Chris Heath

Nicole Estrada

Rhys Matulis

Chief Executive Officer

Director City Planning &

Infrastructure Services

Director Corporate Services

*Director Business and Customer
Transformation*

Director Community Life

Manager Governance

Manager City Planning

Manager Connected Communities

Manager Property & Procurement

Minutes Assistant

Team Leader Governance

1. READING OF THE PRAYER AND FAITH MESSAGE

READING OF THE PRAYER

Norma Cayzer of Turning Point Church read the opening prayer.

READING OF THE FAITH MESSAGE

Meha Sivarasa from the Casey Multifaith Network read the faith message.

2. STATEMENT OF ACKNOWLEDGEMENT

Deputy Mayor Councilor Jackson read the Statement of Acknowledgement.

3. APOLOGIES

Mover/ Seconder: Councillor Aziz/ Councillor Crestani

That the apology of Councillor Stapledon, Councillor Serey and Councillor Gilic be accepted.

Carried

4. CONFIRMATION OF MINUTES

Mover/ Seconder: Councillor Flannery/ Councillor Smith

The minutes of the Council Meeting held on 19 March 2019 to be confirmed

Carried

5. DECLARATIONS OF CONFLICT OF INTERESTS AND PERSONAL INTERESTS

CEO Glenn Patterson declared a Conflict of Interest in Item 7.10

6. PUBLIC QUESTION TIME

At 6.35pm Question Time commenced.

Note: Questions are reproduced as prepared by the Questioner and no guarantee is given that any subject matter or statement contained in the question is factually correct.

Question 1 - Overseas Travel Arrangements

Brendan Browne

According to the 'Register of Overseas or Interstate Travel' dated 4/12/2018, in April 2018 two Councillors traveled to China and back for the same purpose. Can the City of Casey please confirm that all these flights were Economy class?

The question was answered by the Manager Holly de Krester.

In respect of privacy council is unable to provide further details, however flights were purchased as required by medical advice.

Question 2 - Flight Ticket Purchases

Brendan Browne

When flying on Council business is it ever possible for Councillors to purchase their own tickets and then be reimbursed later, thereby enabling them to possibly receive loyalty points on the Council funded travel?

The question was answered by the Manager Holly de Krester.

Whilst this is not common it is possible and more likely where a Councillor may be partly funding their own trip or travelling independently

At 6.36pm Question Time concluded.

7. OFFICER'S REPORTS FOR CONSIDERATION

OFFICERS' REPORTS – INITIAL CONSIDERATION

Mover/ Seconder: Councillor Crestani/ Councillor Jackson

That the recommendations in Officers' Reports be adopted with the exception of Items deferred for further discussion, as follows:

RECOMMENDATION ADOPTED

7.1, 7.2,7.3,7.4,7.5,7.6,7.7,7.8,7.9

WITHDRAWN (DEFERRED) FOR FURTHER DISCUSSION

7.10

Carried

Purpose of Report: To present to Council the status of strategic risks associated with the delivery of the Council Plan 2017-2021

Recommendation

That Council note the Strategic Risks presented in Attachment A and refer these to the Audit & Risk Committee

The recommendation was adopted.

Amendment C258 - Updated Activity Centres Strategy

City Planning and Infrastructure
City Planning
Keri New

ITEM:7.2.
Ward: NA

Purpose of Report: To seek the authorisation of the Minister for Planning to prepare and exhibit Amendment C258 to the Casey Planning Scheme that introduces an Activity Centres Policy and amends the Non-Residential Uses in Residential and Future Residential Areas Policy, and to endorse a revised Casey Activity Centres Strategy for concurrent exhibition.

Recommendation

1. That Council writes to the Minister for Planning, under Section 8A (2) of the *Planning and Environment Act 1987*, to seek his authorisation to prepare Amendment C258 to the Casey Planning Scheme to:

- Introduce a new Activity Centres Policy at Clause 22.01 to replace the existing Retail Policy;**
- Amend the existing Non-Residential Uses in Residential and Future Residential Areas Policy at Clause 22.02; and**
- Make consequential changes to the Municipal Strategic Statement at Clause 21, including the Strategic Framework Plan and Local Area Maps; generally, in accordance with Attachment 3.**

2. That subject to receiving the authorisation of the Minister for Planning under Part 1 and satisfying any conditions of that authorisation, Council gives notice of Amendment C258 in accordance with Section 19 of the *Planning and Environment Act 1987*.

3. That Council endorses for the purposes of exhibition, the revised Activity Centres Strategy and Action Plan, generally in accordance with Attachments 1 and 2 respectively and exhibits them together with Amendment C258.

The recommendation was adopted.

**Planning Application – 19 Melville Park Drive
Berwick - PInA00891/18**

ITEM: 7.3.

City Planning and Infrastructure
Statutory Planning & Building Services
Duncan Turner

Ward: Edrington

Purpose of Report: That Council Issue a Notice of Decision to Grant A Permit

Recommendation

1. That Council issue a Notice of Decision to Grant A Permit PInA00891/18 for Development of Three Dwellings at 19 Melville Park Drive BERWICK VIC 3806 Lot 170 PS 311665L in accordance with the plans to be submitted and subject to the conditions contained in Appendix A
2. That the objectors be notified of Council's decision

The recommendation was adopted.

Conservation Advisory Committee report

ITEM:7.4.

City Planning and Infrastructure
City Planning
Keri New

Ward: NA

Purpose of Report: To provide Council with the minutes of the Conservation Advisory Committee meeting held Wednesday 6 February 2019

Recommendation

That the minutes of the 6 February 2019 meeting of the Conservation Advisory Committee be noted.

The recommendation was adopted.

Special Charge Scheme - Boundary Road, Narre Warren North**ITEM:7.5.****City Planning and Infrastructure
City Design & Construction
Trevor Griffin****Ward: Four Oaks**

Purpose of Report: To inform Council of the results of recent consultation on a proposed special charge scheme and to recommend a course of action.

Recommendation

1. That Council notes a majority of property owners do not support the proposed special charge scheme for the construction of Boundary Road, Narre Warren North.
2. That Council resolves not to proceed with the proposed special charge scheme for the construction of Boundary Road, Narre Warren North.
3. That all property owners within the proposed scheme be advised of Council's decision.
4. That the Shire of Yarra Ranges also be advised of Council's decision

The recommendation was adopted.

Access and Inclusion Advisory Committee**ITEM:7.6.****Community Life
Connected Communities
Kate Sieh****Ward: NA**

Purpose of Report: To provide Council with notes of the Access and Inclusion Advisory Committee meeting held on Monday 11 February 2019.

Recommendation

That the notes of the Access and Inclusion Advisory Committee meeting held on Monday 11 February 2019 be noted.

The recommendation was adopted.

Instruments of Appointment and Authorisation – Planning and Environment Act 1987**ITEM:7.7**

Corporate Services
Governance
Holly de Kretser

Ward: NA

Purpose of Report: Authorise officers to exercise powers under the *Planning and Environment Act 1987*.

Recommendation

That Council affixes the Council seal to the Instruments of Appointment and Authorisation – Planning and Environment Act 1987 (Attachments A and B).

The recommendation was adopted.

Environmentally Sustainable Design Building Policy**ITEM:7.8.**

City Planning and Infrastructure
City Planning
Keri New

Ward: NA

Purpose of Report: To consider the adoption of an Environmentally Sustainable Design Building Policy.

Recommendation

That Council adopt the Environmentally Sustainable Design Building Policy in accordance with Attachment 1.

The recommendation was adopted.

Construction of Glasscocks Road**ITEM:7.9.**

City Planning and Infrastructure
City Design & Construction
Trevor Griffin

Ward: Mayfield

Purpose of Report: To report on the tenders received for Contact No. CT000512 – Glasscocks Road, Cranbourne North (Stage 1) and recommend the acceptance of a preferred tenderer

Recommendation

That Council award the tender for the price detailed in the attachment to this report, to Streetworks Pty Ltd Contract No CT000512 Glasscocks Road, Cranbourne North (Stage 1), and that the contract documents be signed and sealed.

The recommendation was adopted.

Procurement Australia Agreement

Corporate Services
Property & Procurement
Chris Heath

ITEM:7.10.**Ward: NA**

Purpose of Report: Procurement Australia's Power Purchase Agreement

Council Plan Reference

8. An efficient and effective customer focused Council with sufficient resources to meet priorities.
8.3 We manage our assets and finances sustainably and responsibly

At 6.37pm CEO Glenn Patterson left the Council Chamber.

Mover/ Seconder: Councillor Jackson/ Councillor Rowe

1. That Council commit to a 10-year binding contract to purchase 100% of the electricity required for its public lighting through Procurement Australia's Power Purchase Agreement.
2. That Council notes the approach that officers are pursuing to procure all of its electricity from cost effective renewable energy sources.

At 6.38pm CEO Glenn Patterson returned to the Council Chamber.

Carried

8. CONSIDERATION OF REPORTS OF COMMITTEES**8.1 ASSEMBLY OF COUNCILLORS**

Mover/ Seconder: Councillor Rowe/ Councillor Flannery

That the Record of the Assembly of Councillors, as listed, be received and noted.

Carried

9. PETITIONS

Nil

10. NOTICES OF MOTION

10.1. NOTICES OF MOTION 3253

Mover/ Seconder: Councillor Smith/ Councillor Rowe

- 1. That Council notes that as part of the governance structure of the Western Port Biosphere Foundation, a Council Liaison Committee has been established for the member Councils. The purpose of the Council Liaison Committee is to provide a forum for open communication and two way engagement between the Western Port Biosphere Foundation and the member Councils.**
- 2. That Council notes the Council Liaison Committee is responsible for providing:**
 - a) Input to the strategic direction and operation plans to be pursued by the Foundation;**
 - b) A sounding board for the Foundation's ideas, plans, policies and objectives on such things as research, education and fundraising opportunities, projects, organisational structure, governance, membership, communications, public relations and community engagement;**
 - c) A forum for member Councils to "benchmark" existing and planned environmental, ecological, energy saving, advocacy and branding opportunities and projects, and any innovative land-use**
- 3. That Council notes under the Terms of Reference of the Council Liaison Committee, Councillors representing the member Councils are to determine which Councillor is to be appointed to the Biosphere Board to represent the views of the Councils to the Board. This doesn't preclude a Council from independently representing its issues or ideas directly to the Board.**
- 4. That Council notes that the Council Liaison Committee recently met and discussed this matter. All Councillors present agreed that Cr David Gill of the Mornington Peninsula Shire will be the delegate to the Board, and Cr Quinn McCormack of the Frankston Council will be an Alternate delegate.**
- 5. That Council nominates Cr Quinn McCormack, Frankston City Council, as the representative of City of Casey to the Western Port Biosphere Foundation Board and Cr Michael Whelan of Bass Coast Shire as Alternate Delegate, until further advised.**

Carried

11. REPORTS BY COUNCIL DELEGATES

Nil

12. URGENT BUSINESS

Nil

13. CLOSED COUNCIL

Nil

CONCLUSION OF MEETING

The Meeting closed at 6.39pm

Confirmed this 16 day of April 2019

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Deputy Mayor Councillor Tim Jackson

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