

Women and Girls Gender Equality and Family Violence Prevention Task Force: Terms of Reference

Purpose

The purpose of the Taskforce is to engage and empower women girls and non-binary/gender diverse people and ensure City of Casey policies, programs and services address barriers to gender equality. The taskforce offers members the opportunity to share and gain skills through mentoring and support and a chance to contribute to promote gender equality and family violence prevention in the community.

Term

The Term of reference will be updated and become effective at the first meeting of the women and Girls Gender Equality Taskforce March 2021 and will continues until March 2022 at which time it will be reviewed by the group.

Membership

No more than twenty women, girls and non-binary/gender diverse people who live or work/attend school within the City of Casey

The Task Force aims to reflect the diversity of women and girls in Casey in terms of age, ability, Indigenous status, cultural and linguistic background, sexuality, sex characteristics and gender identity, education and income levels, employment status, carer roles, etc. This will be a key consideration in the selection and recruitment of members. The Task Force will seek to build and reflect diversity within women and girl's membership and be inclusive in practice.

Members over the age of eighteen will be required to obtain a Working with Children Check

Roles and Responsibilities

- Participate in a range of professional development opportunities including but not limited to:
 - Gender equality and family violence training
 - Active bystander training
 - Gender, safety and public space design
- Pilot and implement the Safe in Her City Audit Tool to influence the way our public spaces are designed. (It is anticipated that members could be called upon twice a year to do an audit)
- Provide feedback on issues and barriers to equality that affect women, girls and gender diverse people in Casey, and input to a gender lens for key City of Casey policies, programs and services.
- Promote gender equality in the City of Casey, including recognition of women's contributions to community and building understanding of how gender inequality impacts all genders.
- To provide Council and service providers with an effective two-way channel so that the needs and priorities of diverse local women/people are communicated and influence policies, programs and services.
- Participate in and promote key events such as International Women's Day and 16 Days of Activism

Meetings

- Meetings will be chaired by representatives from the group
- Decisions will be made by consensus
- Quorum will be 10 members
- Meeting agenda and minutes (City of Casey/representatives of the group)
- Meetings will be held monthly at a time at a time convenient to most members.

Participation and Reasonable Accommodations

Council will seek to meet all requests that support diverse participation in the Task Force. This includes childcare, assistance with transport and other specific needs/accommodations (Auslan interpreting, assistant support).

Application for assistance should be made at the expression of interest stage but can also be made at any time as required.

Amendments

This Terms of Reference may be amended, varied, or modified after consultation and agreement by the members of the taskforce

Officer Contact Details

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