



## FREQUENTLY ASKED QUESTIONS

### About the Awards

#### What are the Casey Community Awards?

The awards are a recognition program to celebrate the remarkable individuals and groups whose contributions have improved the quality of life in the City of Casey. These people and groups consistently go above and beyond in their contribution to the Casey community as volunteers, professionals or community members.

#### Who can be nominated?

Someone who makes an outstanding contribution to the community in a professional or volunteer capacity. Outstanding contributions and community service may include:

- charitable and voluntary services
- education
- fund-raising
- sport
- the environment
- any other area that contributes to the advancement and wellbeing of the community
- business
- health
- employment
- arts
- social inclusion

### How to Nominate

#### When do nominations open?

Nominations open on Monday 18 September at 10.00 am. The nomination period closes on Monday 16 October at 5.00 pm.

## How can I nominate?

You can nominate online at Casey Conversations by clicking

<https://conversations.casey.vic.gov.au/casey-community-awards>

Nominations can also be submitted via phone. Please call: 9705 5690

## What do I need to include?

Please read the 'Tips on how to nominate' factsheet, to help you with your nomination content.

## How are nominees contacted?

Nominee's will be contacted via email and telephone.

## Will my name be provided to my nominee?

Yes. Once nominations have closed, nominees will be contacted and informed.

## What happens after a person is nominated?

Nominees will be contacted once the nomination period closes. They will be informed of their nomination and provided with the opportunity to accept or decline the nomination.

- **What happens after acceptance of the nomination?**

Council will coordinate a Community Selection Panel where all nominations are assessed. All nominees will be invited to an awards ceremony where winners will be announced.

- **What happens if my nominee declines the nomination?**

We will contact you, (the nominator), to inform you that your nominee has declined to participate in the awards.

## What is the Judging Process?

The City of Casey has a Community Selection Panel members group which reflects our diverse community. This group of people will be called together to independently make final decisions on the nominations. Council officers will coordinate the meeting, but do not hold voting rights.

## Who is eligible?

Any Casey resident, community group, sports club or not-for-profit organisation.

## How do I know if someone is unable to be nominated?

We cannot accept the following nominations:

- Self-nominations for individuals (however, group self-nominations are accepted)
- Nominations for current and past City of Casey staff (within five years of employment)

- Nominations for past City of Casey Councilors (within five years of serving)
- Incomplete nomination forms
- Nominations received after the specified closing date
- School volunteer groups are ineligible. Individual students or staff can be nominated however groups of pupils/staff from schools are ineligible
- Nominations must be for not-for-profit organisations, community groups and sporting clubs. (Nominations for businesses can be made through the Casey Business Awards).

## Categories:

### What are the categories for the Casey Community Awards?

The nomination categories are:

#### Individual:

- **Casey Citizen of the Year** - recognises outstanding individuals who in their profession or as a volunteer, lead by example, inspire others and demonstrate excellence and commitment in their field.
- **Casey Young Citizen of the Year** - recognises exceptional young people under the age of 25 years.
- **Casey Senior of the Year** - recognises those aged over 60 years who continue to achieve and contribute.
- **Casey Woman of the Year** - recognises those who identify as a woman, who make a positive impact to the Casey community by empowering others, encouraging participation and providing opportunities for social cohesion.

#### Community Groups:

- **Casey Community Group of the Year** - recognises a Casey community group, sports club, or not-for-profit organisation, that provides support, events, fundraising or services for the benefit of the Casey community and its residents.

#### Community Groups or Individuals:

- **Casey Diversity and Inclusion Award** – recognises someone for the significant contribution towards advancing the rights and interests of people from multicultural backgrounds, people with disabilities, LGBTIQA+ communities and First Nations people.
- **Lindsay King Art Award** – recognises an individual or group who has made a significant contribution to art in the City of Casey. This could be in the form of music, poetry, drawing, painting, sculpting, theatre, etc.
- **Casey Environment and Sustainability Champion(s) Award** – This award recognises outstanding contributions towards the protection or enhancement of Casey's natural environment, advocating for climate action, and for embracing sustainable living.

## General

### **What if there is not a minimum of 5 nominations in each category?**

The Community Selection Panel group will use their discretion to allocate nominees to a different category which contains a minimum of 5. All decisions are final.

### **When are the winners announced?**

Winners will be announced at an invitation only celebration on Friday 22 March, 2024. All eligible nominees will receive an invite.

### **What is the expectation of winners?**

Winners will receive invitations to official events. They are not obligated to attend. Winners will be announced on the City of Casey website and local media.

### **Who should I contact if I have further questions?**

Please contact Katie Gillespie – 9705 5690 or [kgillespie@casey.vic.gov.au](mailto:kgillespie@casey.vic.gov.au)