



## TOP TIPS - HOW TO WRITE AN AWARD WINNING NOMINATION

Have you submitted a nomination for the Casey Community Awards 2024?

To get a winning edge on your nomination, we've put together some helpful tips that will ensure your nomination stands out. For more information, please contact a council officer on 9705 5690.

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**Do** share how your nominee has made a positive impact to the lives of those in Casev.

**Don't** give one sentence answers.

**Do** include examples and stories. **Don't** forget to talk about the impact this has on the community.

**Do** be honest and transparent. Don't worry about being biased - you should be proud to submit this individual or group for nomination.

**Do** contact a council officer if you need assistance writing your nomination. **Don't** be afraid to reach out to others who know the nominee to ask for more information and stories.

## THE PANELS' TIPS

Stay within the word count but include as much detail as possible.

Include examples of what your nominee or group has done that makes them outstanding in the Casey community.

Speak with other people who might be able to offer support or advice on what else you could include in the nomination.

Avoid generalities (such as 'they are a great community member') give clear examples of why and how they are great community members.